

Section B: Procedures and Regulations

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Part 1. The Program

Claremont Youth Basketball runs an annual recreational youth basketball program for boys and girls from 1st through 8th grade (generally referred to as “CYB”). CYB has 3 major units in the league as outlined below:

<i>Unit Name</i>	<i>Description</i>
*CYB Youth Clinic	Instructional weekly clinic for 1 st and 2 nd grade boys and girls.
CYB League	Recreational basketball league for grade and middle school boys and girls.
Summer Madness	Instructional weekly summer clinic for 1 st through 8 th grade boys and girls.

* The CYB Clinic is not a basketball league but is subject to the same general regulations outlined in this section.

There are no fixed number of players or teams in any unit of CYB. However, the number of players that can be accommodated in a given unit is a function of the number of coaches that are available to volunteer, the number of courts/gyms available, or both. The number of teams is determined by the number of players that register for a given CYB unit along with the number of coaches or volunteers that commit to coaching.

The CYB League is further divided into Divisions based on school grade as follows:

Division	School Grades
B3	Boys' 3 rd and 4 th grade
B2	Boys' 5 th and 6 th grade
B1	Boys' 7 th and 8 th grade
G2	Girls' 3 rd , 4 th , and 5 th grade
G1	Girls' 6 th , 7 th , and 8 th grade

Each Division is overseen by a Division Commissioner appointed by The Board.

Any exception to a player's grade eligibility for a given division (i.e., playing up) requires approval by The Board and the Division Commissioner.

Governance

CYB is managed and overseen by a Board of Directors (referred to as “The Board”). Members of The Board shall be elected to The Board by the existing members of The Board. Members of The Board are permitted to coach in CYB.

The Board is headed by a President who shall be elected by the other members of The Board according to the approved CYB Bylaws.

As a condition of service to CYB, all volunteers (coaches, board members, assistant coaches, and any other volunteer) who provide regular service to CYB and/or have repetitive access or contact with players must complete the CYB Youth Protection Program background screening process prior to assuming his/her duties, as stated previously (See Section A, Part 2.).

Any volunteer who receives a red or yellow designation from Play SAFE/Sports Engine may not be eligible for participation in The Program.

The President, with approval of The Board, has the right to remove any board member, coach, assistant coach, or volunteer whose actions or conduct is deemed detrimental to CYB.

Responsibility of CYB

The Program (CYB) is responsible for providing:

- Background screening/Concussion training for all volunteers.
- Facilities for games which occur on Sundays during the season.
 - Exception: the first weekend in February. Games may be played on both Saturday and Sunday.
- Facilities for one (1) indoor practice per team per week.
- General liability insurance for its players.
- Uniforms for all players in The Program.
- Online registration for The Program.
- A 10-week regular season.
- Post-season tournament, All-Star games and Select Team.
- Referees for all games including All Star games.
- Awards for regular season champion, tournament champion and runner-up, and All-Star contest winners.

Part 2. The Teams

Definition

A team is a group of players along with a coach (or coaches) from the same division. Teams are not made up of players from different divisions.

Team Formation

CYB (The Board and Division Commissioner) shall establish the number of players per team and thereby the number of teams per division based on the number of players that have registered and number of coaches committed. Teams are formed via the Player Draft (see Section B Part 4).

Team Size

Team Size

CYB has set a target of 8 players per team as it provides the best balance between player availability and playing time. In certain situations, it may be necessary to go as low as 7 players per team or as high as 10 players per team in order to form a division.

Finalizing Teams

Players cannot be added to or removed from a team once teams have been formed without proper justification and special approval by The Board. The playing ability of the participant is not considered a justifiable reason for addition or removal from a team.

A team is not permitted to “borrow” a player from a different team without special approval by The Board.

Part 3. The Players

The players are the central focus of CYB. CYB’s fundamental goal is to expose and develop youth to the wonderful game of basketball. It is important that players are set up on teams and in The Program in such a way as to promote success, positive experiences, and development.

Players are also part of their own development and experience. As such, Players are expected to abide by the CYB Player’s Code of Conduct (See Appendix 3.)

Player Eligibility

To be eligible to play in CYB, a participant must be an amateur in basketball. An amateur participant is one who engages in CYB solely for the educational, physical, mental, social, and recreational benefits derived thereof.

Players require parental consent to play in CYB.

Players participating in other basketball leagues, including travel ball (AAU) teams, retain eligibility to participate in CYB.

Divisions

A player is eligible to play in the CYB division that is based on the current grade within which that player is enrolled. See Section B Part 1 for a description of the divisions by grade level for CYB.

Age (birth date) is not explicitly used to determine the division a player is eligible to play in; however, age can be considered during the evaluation of decisions related to playing in higher division.

Regardless of ability, CYB cannot deny a player the right to play in the division for the school grade for which they are enrolled with proper proof of enrollment.

Mandatory Play

CYB does have rules and regulations in place regarding player participation or mandatory play. Please see Section C, Part 6 & 7 for details on mandatory play.

Player Truancy

Player Truancy

If a player misses consecutive practices without an excuse, the coach will notify the parent/guardian of the player. If the player misses a third consecutive practice without an excuse or notification to the coach, the coach will notify the parent/guardian and the Commissioner and the player can be declared ineligible to participate in the next scheduled game at the discretion of the Commissioner and the coach.

The Commissioner and the coach's decision may be appealed to the CYB Board.

Player Conduct

Sportsmanship is the expected conduct for all players.

Any player receiving multiple technical fouls resulting in an ejection or being ejected outright from a game will be subject to disciplinary action by the CYB Board as follows:

First offense: Player is suspended for the next scheduled game

Second offense: Player is suspended for the remainder of the season.

Part 4. Player Selection

The process of selection of players to form the various teams in each division includes several procedures. The following procedures are outlined in this section:

- Player Evaluation (See Appendix 4.)
- Slotting of Coach's Children
- Siblings/Family Members
- Player Selection Draft
- Other Player Selection Regulations

Several of these procedures are to be executed prior to entering the player selection draft. The CYB Division Commissioner is responsible for facilitating all pre-draft procedures including those outlined below.

The general timeline for player selection is as follows:

- Player evaluation occurs approximately 2 weeks prior to the Player Selection Draft.
- The pre-draft meeting between coaches and the division commissioner occurs prior to the player selection draft so that any pre-draft activities can be executed before the player selection draft. In general, the pre-draft meeting and the player selection draft occur during the same meeting.
- The Player Selection Draft occurs approximately 1 week prior to the start of the practices.

Player Evaluation

The first procedure in the player selection process is the evaluation of players. The evaluation of players prior to the player selection draft is an important activity that is a critical part of maintaining competitive parity amongst the teams in a division. By evaluating ALL player participants prior to

drafting, coaches and CYB are able to make the best effort to ensure an even distribution of skilled and still developing players.

Player evaluation occurs approximately 2 weeks prior to the player selection drafts. Official evaluations will be administered by the Board. Coaches are not obligated to perform the standard numerical evaluation of a player and submit to the commissioner for compilation and use in the draft.

However, ALL coaches should attend all Player Evaluation Days. This is a critical part of drafting well and building a good team.

There is valuable information that can only be seen with the eye and not related via a numerical rating. Coaches will be provided the CYB generated rating prior to the draft but are also encouraged to attend the evaluation days and take notes on their own for their own use.

In general, CYB will evaluate players, at minimum, in 3 categories:

- Attacking (Offense)
- Defense
- Basketball IQ

The evaluation is done using a 10-point system with a rating of 1 being lowest and 10 being highest; only whole values are to be used. A guide for ratings in each category is found in (See Appendix 3).

CYB will provide the official player ratings to the Head Coaches to use for their respective Draft Night.

Player evaluation ratings are a SUBJECTIVE PROCESS and should NEVER be shared with any player or parent (non-coach).

Slotting of Coach's Child(ren)

Prior to conducting the player selection draft, the Division Commissioner moderates a discussion between the coaches about what round the coach's child(ren) shall be drafted (slotted). It is the expectation that coaches are fair, ethical, and realistic about where their child(ren) should be drafted.

If a consensus cannot be reached amongst the coaches regarding the slotting of any coach's child(ren), the Division Commissioner in consultation with the CYB Board Member draft chaperone will determine the round that the coach's child(ren) will be drafted.

Siblings/ Family Members

CYB can only guarantee the placement of siblings or other family members living at the same address on the same team according to the following procedure:

1. Prior to the player selection draft, the division commissioner makes the coaches aware of all sets of siblings/family members that are living at the same address and in the same division.
2. Once the draft is underway, when there are two or more siblings/family members in the draft, and the first sibling/family member is drafted by a coach, that coach automatically is given the other sibling/family member in the next turn.

NOTE: For the sake of this regulation, siblings/family members can only be considered for guaranteed placement on the same team if they are **living at the same address**.

If a family member (i.e., cousin) is also in the draft but does NOT live at the same address, that family member will have to be drafted to the team of the first family member per the normal draft process.

There will be no exceptions to this rule; however, the drafting of such family member situations can be discussed prior to beginning the draft.

Protocol for “Playing Up”

“Playing Up” refers to the process of a player being able to play in a division above his/her prescribed division. CYB has developed the following protocol to evaluate players for “Playing Up”.

1. Players may request to play up, but not down.
2. Player must contact the league at least one week in advance of the in-person evaluation (but at the time of registration is preferred).
3. Player must attend the in-person evaluation.
4. Player must be independently evaluated by the league commissioner and at least one board member. Or two board members if league commissioner unavailable.
5. League commissioner makes a recommendation (along with mitigating circumstances as appropriate) to CYB President, whose decision is final.

Player Selection Draft

The Player Selection Draft (aka “the draft”) is conducted as a Serpentine Draft administered by the CYB Division Commissioner and supported by a separate CYB Board Member chaperone.

The draft is started after all pre-draft activities such as slotting of coach’s child(ren), discussion of siblings/family members, and discussion of players not evaluated has concluded.

Draft order is determined by random selection of coaches (i.e. drawing numbers). The final draft order is also used as the Team number during league season.

The draft begins with selection #1 by Team 1 and proceeds in a serpentine movement (1 to 10, then 10 back to 1) until all rated players have been drafted. An example of a serpentine style draft sheet is found in Appendix 5.

SPECIAL SITUATION:

In the event that there are fewer Head Coaches than teams, the Division Commissioner with approval from the CYB Board can choose one of the two following options for the Draft:

1. Delay the Draft until enough coaches are secured. This decision will be communicated to participants of the division so as to facilitate the solicitation of new coaches as soon as possible.
2. Proceed with the Player Selection Draft by having the CYB Board Member chaperone draft for any team that does not have a Head Coach. After the draft, the Division Commissioner will reach out to the parents of the CYB drafted teams in order to facilitate the solicitation of a new coach as soon as possible.

Other Player Selection Regulations

In addition to the regulations outlined above the following regulations are in place to govern player selection.

During the player selection process, CYB does **NOT** allow the following:

- Trading of draft order; or, trading of players during/after the draft
- Guaranteed placement of players on a specific team.
- Pre-arranged Assistant Coaches. A Head Coach must DRAFT his/her desired Assistant Coach's child(ren).
- Trading of players from a team drafted by CYB (no coach).

Part 5. Game Schedules

Regular Season

The CYB regular season is a 10-week season that starts the first Sunday in December and ends the third Sunday in February with a 2 week break roughly corresponding to the holiday break schedule provided by Claremont Unified School District (CUSD).

The schedule of games for the regular season shall be prepared by The Board and must provide for not less than 10 games per team per regular season against other CYB or CYB approved (non-CYB) teams within their respective division, exclusive of playoff/tournament games.

The schedule shall be arranged so that there are 3 weeks of games before the CUSD holiday break.

Games are to be played on Sundays with the following exceptions:

- Games will be play on both Saturday and Sunday of the weekend that the NFL Super Bowl is being played (typically the first weekend in February).
- Games against Non-CYB teams may be scheduled on Saturday or Sunday.
- A regular season champion will be designated as the team(s) with the best record.

Post Season Tournament (Playoffs)

The CYB post-season tournament (aka "playoffs") occurs over a 2-week period from the last Sunday in February to the first Sunday in March.

The schedule for games for the playoffs shall be prepared by The Board with approval of the Division Commissioner.

Multiple Games

The schedule should provide for no more than 2 games per day per team.

It is acceptable to schedule two games on a single day ("double-header") provided that the first game finishes before noon and the second game starts after noon.

Special Games

Games against Non-CYB teams that have been approved by The Board are permissible to be played to fill out the 10 game per team minimum.

Games between different CYB divisions may also be played to fill out the 10 game per team minimum according to the following pairings:

- B3 may play G2
- B2 may play G1

Special Games shall NOT count towards a team's final standings for the regular season. Special games are to be considered non-conference or exhibition games.

Practice Schedule

For the purposes of CYB, a "practice" is defined as any gathering of 3 or more CYB players from the same team where a coach is present and basketball is played, basketball skills are developed, or improvement of game performance is the intent. Practices are to be conducted within the city limits of Claremont, CA. Other personal gatherings that involve CYB teammates are not considered "practice" (i.e. birthday parties, school events, play dates, social gatherings, etc.).

CYB provides every team one (1) indoor practice time slot per week that is 1 hour long and utilizes one half court. The CYB indoor practice time slot is determined via a random draw process prior to the Player Selection Draft so as to allow a Coach to have practice day information going into the Player Selection Draft. **Coaches are NOT permitted to secure additional indoor practice time on their own.** If a coach would like to use additional indoor practice time, they may do so as long as ALL teams are able to use that same time as well.

Practice Limits

Coaches are responsible for scheduling and running practices. Coaches are permitted to conduct A MAXIMUM of two (2) practices per week NOT EXCEEDING 90 minutes in duration. Each team will be afforded one (1) 60-minute indoor practice via the Coaches Clinic. Coaches can choose to defer an indoor practice slot. However, such a decision CANNOT be retracted.

Coaches are permitted to coordinate practices/scrimmages with other Coaches/Teams within CYB. These coordinated or shared practices should be run at the same time as one of the existing team practices and are to be taken in lieu of one of the two (2) weekly practices. These practices are also not to exceed 90 minutes.

If a coach is found to be persistently in violation of the Practice Schedule regulations (location, frequency, duration) the following disciplinary action can be taken:

First offense: Coach receives a verbal warning from CYB (Division Commissioner or Board Member).

Second offense: Coach receives a written (email or written) warning.

Third offense: Coach is suspended for one week including practice and the next scheduled game.

Admission to Games

No admission shall be charged at any CYB game. Voluntary contributions are permitted.

Part 6. Decorum at CYB Events

CYB Events

For the purpose of this regulation, a CYB Event is any game, practice, or gathering where CYB Players, Coaches, or Board Members are present.

Expectation of Sportsmanship

The actions, on and off the court, of Players, Coaches, Referees, and CYB Board Members must be above reproach. Any Player, Coach, Referee, or CYB Board Member who is involved in a verbal or physical altercation, or an incident of unsportsmanlike conduct, at the game site or any other CYB activity including through online or social media, is subject to disciplinary action by the CYB Board. (See Appendices for Code of Conducts)

Permissible Locations

Uniformed players, coaches, and referees only shall be permitted on the basketball court just prior to and during games. Players not checked in to the game and Coaches are to remain on the team's bench or in the bench area.

Scorekeepers are permitted to be at the scorekeeper table positioned between the Home and Away team benches.

ONLY CYB Game Chaperones and Board Members are permitted to be in the area behind the team benches and the scorekeeper table. Parents, family, spectators are NOT permitted in the area behind the bench and scorekeeper table.

Referees, when not participating in the game, are permitted to be in the area behind the team benches and the scorekeeper table.

Baseline

No one (Player, Coach, Referee, CYB Board Member, or Parent) is permitted to be along the baseline during active play.

It is permitted to cross along the baseline and off the court during breaks in play.

Coaches Conduct

Sportsmanship is the expected conduct for all coaches. Additionally, the head coach is responsible for all conduct of his or her team on the court, the bench, and for spectators viewing the game who are associated with the team (parents, family and friends).

Up to three (3) Coaches (head coach and two assistants) who have cleared background screening are permitted to be on the bench with Players.

Coaches are not required to sit during games. However, the head coach only may stand in the area immediately in front of their team bench (Coach's box). Coaches who receive a technical during the game may be required to sit the remainder of the game as per the directive of an official.

Any coach receiving multiple technical fouls resulting in an ejection or being ejected outright from a game will be subject to disciplinary action by the CYB Board as follows:

First offense: Coach is suspended for the next scheduled game.

Second offense: Coach is suspended for the remainder of the season.

Parent Conduct

It is the expectation of CYB that Parents, Family Members, and Fans provide positive cheering and support at games and CYB Events.

Any Parent, Family Member, or Fan who is involved in a verbal or physical altercation, or an incident of unsportsmanlike conduct or uncivil conduct at the game site or any other CYB activity including through online or social media, is subject to disciplinary action by the CYB Board.

CYB also encourages interested parents to become involved as volunteers with CYB through coaching or other volunteer opportunities. If a Parent or Family Member is interested in volunteering, please contact claremontyouthbasketball@gmail.com.

Contraband

The possession and/or use of firearms, tobacco products, cigarettes (including e-cigarettes and vapors), controlled substances, and alcoholic beverages in any form is prohibited at CYB Events.

Code of Conduct and Ethics

CYB has implemented a Code of Conduct and Ethics that all Players, Coaches, Board Members, and other volunteers are expected to acknowledge and abide by.

Part 7. Commercialization

Use of CYB

Exploitation of Claremont Youth Basketball or CYB in any form or for any purpose is prohibited. This includes but is not limited to:

- Use of access to player contact for personal business gain including non-monetary compensation such as promotion.
- Use of CYB provided facilities for personal business gain including non-monetary compensation such as promotion.
- Use of CYB provided facilities, player contact, CYB logo or brand, or CYB reputation for anything other than CYB sponsored/endorsed activities.

Pay for Participation

CYB has the right to assess a reasonable CYB participation fee (aka registration fee) as a parent/guardian's obligation to assure the operational continuity of CYB.

League Scholarship

CYB does provide an option for reduced CYB participation fee (League Scholarship) for parents who can provide proof of financial hardship (for example, free/reduced lunch through their home school district, proof of MediCal or CalFresh benefits, etc.), when available.

Payment of a fee should not be a prerequisite for participation in The Program provided that a parent/guardian makes every effort to pay any fees assessed by CYB. If payment of fees is not possible, it is recommended that parents work with CYB in a volunteer service capacity.

If non-payment of CYB fees becomes a repeat issue, CYB reserves the right to restrict access to The Program for the offending party with approval of The Board.

Player Development Opportunities

A Player Development Opportunity (PDO) is an activity or gathering that is run by a CYB Coach or volunteer during the CYB Season and offers players from more than 2 teams (i.e., not a practice, shared practice, or scrimmage) the opportunity to develop relevant basketball skills at no additional fee (aka clinics, camps, training).

PDOs are not to be limited to only certain players. If a PDO is planned or made available, it must be offered to all players in the division that the coach or volunteer is participating in. For example, a CYB coach/volunteer CANNOT put together a "clinic" and only invite his/her team and a few of his/her selected friends. This activity is PDO and must be extended to all players in the division.

This regulation does not apply to PDOs that occur outside the timeframe of the CYB Season including Playoffs/Tournament.

It is acceptable for players to attend non-CYB affiliated PDOs (basketball and sports camps) during the CYB season provided that camp is generally available to all players in the division if they so choose.

Penalty for Violation

Violation of any part of the CYB Commercialization regulations shall result in penalties up to and including temporary or permanent removal from the CYB Program.